

RIVER ROCK EVENT CENTER RULES & REGULATIONS

- 1)** By renting the River Rock Event Center you agree to abide by all applicable rules and regulations set forth in the River Rock Covenants and By-Laws. All agreements, checklists and forms must be complete and correct. Copies of these can be found at the River Rock POA office or online at www.riverrockpoa.org.
- 2)** Per River Rock Covenants – Article X – Section 6 and MCA 45-8-111: All Offensive, Dangerous, or Illegal activity of any kind is prohibited in the River Rock Event Center and in the River Rock Community. This includes any activities that could be classified as a public nuisance.
- 3)** **In order for your security deposit to be refunded, the River Rock Event Center is to be cleaned strictly according to the checklist provided to you. Deductions will be taken from the security deposit (per the cleaning checklist) for each item on the list that hasn't been completed satisfactorily. There is a zero tolerance policy regarding arguing with our checkout representative at the time of checkout. If an incident is reported, your entire deposit will be retained.**
- 4)** In addition to cleaning the building, please remember to remove any decorations, papers or other items that you brought in for your function. **Absolutely no holes are to be put in the walls, i.e. nails, tacks, pins, etc.**
- 5)** **Lessees renting the River Rock Event Center agree to provide River Rock with a proof of liability certificate for the amount of \$1,000,000. If alcohol is going to be present at your event, proof of a liquor liability certificate for the amount of \$1,000,000 is required. This certificate is readily available from your insurance carrier or online at www.eventhelper.com#63u4ww and can be emailed to the River Rock Office at office@riverrockpoa.org 2 weeks prior to your event. Any insurance available to the lessee of the facility will be considered primary for a claim.**
- 6)** Damages to the River Rock Event Center will be filed with the lessee's insurance. Damages include, but are not limited to: broken windows, damage/stains to carpeting or tile, broken furniture, damage to walls which includes any holes put in walls, counters, cabinets, fixtures, appliances, sinks, faucets, toilets, etc. as well as any damage not specifically mentioned. **In the event any claim is made which directly or indirectly results in any liability exposure to the Association as a result of Lessee's use of the Event Center then Lessee covenants and agrees to indemnify and hold the Association harmless from all such claims and demands, including reasonable attorneys' fees and all other expenses necessarily incurred.**
- 7)** The key for the River Rock Event Center is to be returned immediately at the end of the function. If the office is closed at that time, the key is to be left in the drop box at the River Rock Property Owner's Association Office.
- 8)** If you lose the key to the River Rock Event Center, we will re-key the building. You will be charged for re-keying all the locks along with the making of the total number of new keys required.
- 9)** As a general guideline, music and other loud activities must quiet down at 10:00 PM in order to ensure that parties do not disturb River Rock residents. Per MCA 45-8-111 and the River Rock Covenants you may be reported at any time for being a public nuisance.

10) Fireworks of any kind are prohibited at the River Rock Event Center and in the River Rock community.

11) You are responsible for disposing of your trash. Please use the dark blue dumpster located at the south end of the parking lot. The key for this dumpster is hanging above the trash bags in the cleaning closet. Only dispose of trash from your event. The dumpster is monitored by cameras and abuse of this will cost you your entire deposit.

12) Parking for the Event Center is the lot directly east of the building. If additional parking is needed please utilize the parking on River Rock Road. Parking on grass or landscaped areas is strictly prohibited as is parking in the Drake Plaza parking lot.

13) Failure to adhere to any of these rules will result in the loss of the security deposit and potential loss of future use of the Event Center.

14) Late Checkouts

There is NO late checkout or extended hours for the River Rock Event Center. If you are in the building after midnight or after your scheduled/paid time, the Gallatin County Sheriff will be called and the lessee will be charged with trespassing. If you wish for your event to last later than midnight or your scheduled time, you must rent and pay for the following day in advance. There are NO exceptions to this rule. If a checkout time is scheduled by RRPOA for the next day, you still must be out of the facility by midnight the day of the event.

By signing below, you are agreeing to the understanding of the above statements.

Signature

Date