

RIVER ROCK EVENT CENTER
RENTAL AGREEMENT

Event Center Address:
101 River Rock Rd, Belgrade, MT 59714

River Rock Property Owners Association Office:
240 B North River Rock Dr, Belgrade, MT 59714
p. (406) 388-2863 email: office@riverrockpoa.org

KEY # _____ DATE ASSIGNED _____ DATE RETURNED: _____

LESSEE INFORMATION:

NAME: _____

EMAIL: _____

ADDRESS: _____ PHONE: _____

FUNCTION INFORMATION:

RECURRING FUNCTION: _____ YES _____ NO _____ NUMBER OF EVENTS: _____

DATE(S) OF FUNCTION: _____

TYPE OF FUNCTION: _____ TIME OF FUNCTION: _____ TO _____

OF ATTENDEES: _____ WILL THERE BE ALCOHOL: _____

PAYMENT INFORMATION: River Rock Property Association Dues must be current to rent the Community Center at the resident rate.

RENTAL FEE \$ _____ SECURITY DEPOSIT \$ _____

TOTAL AGREEMENT \$ _____ BALANCE DUE \$ _____ BY _____

SECURITY DEPOSIT: **\$150 (THIS IS IN ADDITION TO THE RENTAL FEE)**

(UPON SUCCESSFUL CHECKOUT SECURITY DEPOSIT WILL BE REFUNDED WITHIN 2-WEEKS OF THE EVENT)

****ALL PAYMENTS MUST BE IN GUARANTEED FUNDS (cash, cashier's check, money order)**

CONTRACT AGREEMENT:

By my signature below I acknowledge that I have received, understand and agree to the CLEANING CHECKLIST and RULES & REGULATIONS established in conjunction with the River Rock Event Center, I also agree to pay the TOTAL AGREEMENT COST and will provide the required insurance certificate(s). In the event any claim is made which directly or indirectly results in any liability exposure to the Association as a result of Lessee's use of the Event Center then Lessee covenants and agrees to indemnify and hold the Association harmless from all such claims and demands, including reasonable attorneys' fees and all other expenses necessarily incurred.

Lessee Signature

Date

River Rock POA Authorized Agent

Date

Reservation:

Time of Reservation: **100% of Security Deposit & Rental Agreement/Rules**
14-days prior to event: **100% of Rental Fee Due & Insurance**
Security Deposit: **\$150**
Key Pickup: **Wednesday prior to your event**

Cancellation Policy

-Reservations accepted 365 days in advance.
-Cancellations must be made 60 days in advance or deposit will not be returned.

NOTICE: Building is on public park, only the inside of the building is included in this rental agreement. In the event of an emergency at Ridgeview Elementary, your function may be interrupted. We cannot be held responsible for any unforeseen events which would cause us to cancel your reservation (i.e. fire, flood, etc). Costs to find/rent another venue are sole responsibility of lessee.